

Jeanette Shanigan as Guest Teacher: Fees & Requirements

Full-Day class fees:	\$350 per day; 6-hour instructional day with 1 hour break for lunch
Half-Day class fees:	\$175 for 3-hour class
Lecture fees:	\$200 per 1-hour lecture/slide presentation
Class size:	maximum = 20; add \$15 per student per day for 16 - 20 students
Travel expenses:	host pays round-trip airline fare: Anchorage-destination-Anchorage; host agrees to ask my preferences regarding airlines & seating; host provides or pays for ground transportation at destination, including transportation to lodging and the classroom site
Accommodations:	meals and lodging are to be paid by the host bead society or bead shop; <i>hotel or motel lodging is preferred</i> , although lodging in a private home will be considered; paid lodging to begin one night prior to the class(es) and lasting for the duration of the stay; if per diem for meals is paid, rate will be current standard government rate
Book-Signing:	1-hour meet n' greet/book signing at no cost permitted; host agrees to buy my books from me at my wholesale rates: 5-14 books = \$13 per book; 15-49 books = \$10 per book; 50+ books = \$8 per book; titles may be mixed
Kit fees:	per host's preference, kits can be provided; fees for kits are based on the actual costs of the materials to me, plus my time to prepare the kits; individual unique items can also be provided
Supply lists:	supply list will be provided; may be photocopied and given to the enrolled students
Project samples:	if desired, samples of the pieces to be taught can be provided to promote class enrollment; host agrees to promptly return the samples to me and to exercise reasonable care/caution with the pieces; compensation for lost/stolen/damaged pieces per my value assessment
Class instructions:	at the class each enrolled student will receive complete full-color instructions printed on cardstock for durability; these may not be photocopied
Classroom:	roomy classroom with sufficient seating for enrolled students; chalkboard, white-erase board or flip-chart; adequate lighting; display table/chair for teacher
Copyright, ethics:	host agrees to abide by US copyright laws and recognizes that my beadwork designs and instructional materials are copyrighted
Compensation:	host agrees to pay for all fees/services rendered upon completion of last class
Hubby Gordon:	Sometimes my husband travels with me to act as my assistant and salesman; of course, we'll pay for his airfare and meals.

Thanks for your interest in my beadwork!

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